

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE 1 OF 49 PAGES	
2. AMENDMENT/MODIFICATION NO. 01		3. EFFECTIVE DATE 11/07/2007		4. REQUISITION/PURCHASE REQ. NO. VC 070238		5A. TITLE: CVC Fire Testing	
						5B. PROJECT NO. 910020	
6. ISSUED BY		CODE		9901		7. ADMINISTERED BY (If other than Item 6)	
AOC - Procurement Division 2nd & D Streets, SW Room H2-263 WASHINGTON, DC 20515						AOC - Procurement Division 2nd & D Streets, SW ATTN: Patrick Hunt Room H2-263 WASHINGTON, DC 20515	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code)						(X)	
						9A. AMENDMENT OF SOLICITATION NO. RFP080004	
						X	
						9B. DATED (SEE ITEM 11) 11/01/2007	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 11)	
CODE		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 7 and 14, and returning ____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
SEE LINE ITEMS

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
This Amendment No. 001 is issued to make corrections to the solicitation. Please see black vertical line on the right side of the page to indicate where a change has been made.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	
15C. DATE SIGNED		16C. DATE SIGNED	

Section C - Description/Specifications/Statement of Work

C.1

STATEMENT OF WORK

1. BACKGROUND

The Capitol Visitor Center (CVC) which is located adjacent to the U.S. Capitol Building is an underground structure consisting of approximately 580,000 square feet on three subterranean levels. Service Level at the lowest level, the Lower Level at the mid-level, and the Upper Level at the highest level with access to grade. In addition to servicing as the security screening entry for visitors entering the U.S. Capitol, the center will provide improved accessibility for disabled persons; enhanced fire, safety and security systems; new facilities for routine deliveries and garbage removal; additional educational experiences for visitors and improved visitor services. The CVC will house a 600 person cafeteria and two 250 seat theaters where visitors will watch a short orientation film on the U.S Capitol. In addition, the CVC will house a 450 seat auditorium, a 17,000 square foot exhibition hall, gift shops, information desks, a first aid center, restrooms and two constituent meeting rooms where lawmakers may greet large groups.

2. PURPOSE

The Architect of the Capitol (AOC) is issuing this Request for Quotations for services related to the commissioning of the Fire Alarm and Life Safety Systems within the CVC.

3. DEFINITIONS AND ABBREVIATIONS

- .1 The Architect of the Capitol (AOC): This includes the AOC staff and associate staff such as the architect of record.
- .2 United States Capitol Visitors Center (CVC): This term includes primary space and the two adjacent spaces commonly known as the Senate and House Shell spaces.
- .3 Fire Marshal (FM) is the Authority Having Jurisdiction.
- .4 Work Day: A work day consists of one full 24 hour period. The hours in the Work Day may overlap between calendar days. A Work Day may consist of one or more shifts.
- .5 Shift: A shift is the time period dedicated to executing the testing during the Work Day. A shift includes coordination meetings before and after testing; rest room breaks, meal breaks, etc.
- .6 Contact Time: Contact time means the staff is fully engaged in only testing of the fire alarm system. There are no other tasks being performed during this time period. The amount of contact time shall remain consistent to maintain the schedule.
- .7 Manhattan Construction Company (MCC): The prime General Contractor for the CVC project. Their staff includes Grunley Construction, Freestate Electrical, Kirlin Mechanical, Mona Communications; and other trade firms. All requests for support from the contractor shall be submitted through the Contracting Officer's Technical Representative (COTR).
- .8 Gilbane: The construction management firm responsible for coordinating the work among trades.
- .9 Contractor Entrance: Entry to the CVC is from the east at First Street and Maryland Avenue. Workers shall

enter the site through an above grade security corridor and screening trailer.

4. SCOPE OF SERVICES

.1 The Architect of the Capitol is seeking services of a qualified commissioning firm to perform a comprehensive, building wide Fire Alarm and Life Safety System Acceptance Test. The shall will require certification of all installed and integrated components within the CVC that will lead to issuance of a Certificate of Occupancy.

.1 Contractor shall review, witness and observe all testing identified in the Life Safety Acceptance Plan (Attachment No. 1). The scope of work shall include, but not be limited to providing a complete and competent staff to observe the testing of the fire alarm system, interface with other building systems such as the smoke control system; conduct and attend meetings; host and conduct briefings; train staff, and acceptance testing as defined in the Final Acceptance Test Plan. The Contractor shall certify and validate that all component parts and integrated systems meet the requirements of the Final Acceptance Test Plan.

.2 Contractor shall evaluate the work for compliance with applicable codes and requirements expressed in the Final Acceptance Test Plan. Portions of the acceptance plan may have been completed and are identified in the Final Acceptance Test Plan.

.3 Contractor shall provide qualified supervisory and observation personnel, supplies, equipment and all other items and services necessary to perform the work.

.4 Contractor shall provide continuous and comprehensive documentation of the testing procedure to include field notes, written documentation, meeting minutes and reports.

.5 Contractor shall inventory devices and verify the devices are operational and functional through testing.

.2 References

.1 Life Safety Acceptance Test Plan for Capitol Visitors Center and associated documents referenced herein.

.2 All requirements of the Fire Marshall (Authority Having Jurisdiction).

.3 Product data/literature of system suppliers.

5. CONTRACTOR RESPONSIBILITIES

.1 Scope of Work Specifics

.1 Contractor shall coordinate, witness and document functional performance of fire protection, speciality systems and fire alarm and notification system, to include interfaces with the electrical (to include power, lighting, and signal), HVAC (to include smoke control system), controls and panels (interfaces, software, graphic and functions of Energy Management System, Building Automation System and Fire Alarm Executive Software), communications and security systems within the CVC.

.2 Provide administration, organization and management of the project effort to include all forces required to execute the work. Coordinate efforts of all workers involved to include any sub-contractors staff.

.3 Develop a plan and schedule to execute the work within the master schedule and time frame.

.4 Develop work assignments for staff and support contractors for each task. Prepare plans of the facility required to execute work.

.5 Develop handouts and instructions for staff. Base information on task to be performed. Provide specific instructions outlining work for each shift.

.6 Ensure distribution and collection of information at the beginning and end of each day, respectively.

.7 Allow thirty (30) calendar days for retesting at the end of the testing period. This time is in addition to the time allocated for the task.

.8 Provide and maintain documentation for all work to include reports, staffing logs and assignments, meeting minutes, correspondence, corrective action log and other related information.

.9 Coordinate with the COTR to certify sufficient MCC staff is available to perform tasks.

.10 Issue tasks and support requirements one (1) week in advance of activity with copy to COTR.

.11 Identify any discrepancies found while testing and inform COTR/MCC staff and FM staff. Participate in review of problems and offer solutions.

.2 Staff:

.1 Contractor is responsible for providing trained staff in accordance with contract requirements. Staff shall be required to walk throughout the building, climb staging to access fire alarm components and use manlifts. Refer to the CVC FAAT Schedule (Attachment No. 5) and the definitions for personnel requirements.

.2 Contractor shall provide sufficient staff each day to accomplish the tasks scheduled for that shift or day.

.3 Contractor shall provide sufficient staff available to replace staff that may not be properly outfitted, are absent or who may become ill or injured during the testing.

.4 Staff shall include: Senior Fire Protection Engineer, Junior Fire Protection Engineer, Fire Protection Engineer and Fire Protection Technicians.

.5 Joint Venture: The Contractor may partner with other firms to meet the staffing requirements of the project. Firms currently involved in the CVC project may not offer responses to or participate in this RFP solicitation. (Hughes Associates).

.3 Equipment:

.1 Provide laptop computers for recording information during each shift.

.2 Provide each employee with a flashlight, clipboard, other office supplies and equipment required to perform testing.

.3 Provide individual hearing protection of all employees.

.4 Provide recording light meters for testing strobes. Units shall have been calibrated within the last six months.

.5 Provide sound pressure meters to check audible portion of alarms. Units shall have been calibrated within the last six months.

.6 Provide Magnahelix. Units shall have been calibrated within the last six months.

.7 Contractor shall, on a daily basis, provide copies of all reports, meeting minutes and similar work generated

.4 Any request for assistance from MCC shall be handled through the COTR.

.5 The supplier of the Fire Alarm System is Antronnix Inc. The AOC will coordinate with Antronnix to provide and operate units required for sensitivity testing.

8. REPORTING AND DELIVERABLES

.1 Staffing: Contract shall provide a schedule of tasks and the personnel resources allocated to completing the tasks.

.2 Communications:

.1 Contractor shall maintain and distribute an alert roster for the purposes of notifying staff of impending changes in the days work. Roster shall include at a minimum the staff names and telephone numbers where they may be reached. As part of this requirement the Contractor shall create a phone tree.

.2 Contractor shall maintain an internal communication roster at the site so staff may be located. Copies of the communications roster shall be provided to the COTR prior to the beginning of each shift. Contractor shall update the roster as necessary.

.3 Contractor shall maintain complete files containing all information and contacts.

.3 Shift Report: The Contractor shall provide a Shift (daily) report summarizing testing for the shift. Included shall be test sequence, number of devices or tasks attempted and completed. Include staff names, total staff numbers, problems encountered or deviations and the next days proposed work. Indicate efficiency of operations and any means to improve efficiency.

.4 Use Life Safety Acceptance Plan Sheets to record the testing information regarding devices.

.5 Shift Punch list: The Contractor shall provide a list of Punch list items at the end of each shift. The supervisor shall immediately review the list with the Construction Contractor (MCC) if it is concluded that the deficiency will effect the execution of work. Notification shall include the device type, address, problem, date of notification and name of person notified. Notification shall indicate the complexity of the corrective actions needed to correct.

.1 Contractor shall brief the COTR and the Construction Contractor on all corrections to be accomplished.

.6 Testing Record: The Contractor shall provide a printout of all fire alarms system actions and test results performed during the shift. Label the printout by indicating the shift supervisor, date of the shift and period of testing (AM-PM). Use elastic band to secure printout together. Contractor shall drop records in the Fire Marshalls box, located in the Detail Room, at the end of the shift.

.7 Weekly Status Report: The Contractor shall provide a weekly status report summarizing testing for the past week. Include staffing numbers, areas covered, task performed, problems encountered, deviations taken if any and a brief plan for the next weeks work. Note and potential or actual changes to the schedule.

.8 Meetings and Minutes:

.1 Attend kick-off meeting to review requirements.

.2 Conduct Orientation and Closeout meetings during each shift.

.3 Brief COTR/Fire Marshal twice per week (Wednesday and Friday) on status of testing.

.4 Conduct exit briefing at the end of testing.

.5 Prepare meeting minutes for each meeting attended. Deliver meeting minutes to Assemble room the next day.

.6 Prepare daily log of work performed. Indicate start time and ending time for each shift. Indicate number of staff available to perform tasks. Indicate number of other contractor staff available for testing.

9. SPECIAL TERMS AND CONDITIONS

.1 Dress:

.1 Contractor employees shall be appropriately dressed to perform the tasks in the Life Safety Acceptance Test Plan. Each person shall wear pants, shirt, hardhat, work boots and safety glasses and any other OSHA required items.

.2 Contractor supervisor shall inspect each employee at the beginning of the work shift to verify that the employee meets the clothing requirements of the contract. Employees that do not meet the minimum dress and OSHA requirements shall not participate in that days work.

2. Food: There are no drinking fountains operational in the facility. There are no eating establishments relatively close to the area of work.

.3 Parking:

.1 No Government provided parking will be provided to the Contractor.

.2 The Contractor and their staff shall be responsible for all means of travel, lodging and associated cost to the project site.

.4 Restroom Facilities: Restroom Facilities are available on-site for use of the Contractor s staff.

.5 Field Office: No Government provided Field Office facility is provided.

.6 There is no smoking in the building. No time will be allotted to staff for smoke breaks during the shift.

10. WORK DAY

.1 The Work day includes one or more shifts as outlined below.

.2 The following is the established sequence of tasks to be performed during a shift. The following is an example of a shift with eight (8) hours of contact testing.

Activity

No. Activity Description Time

10.2.1 Orientation Shift briefing, inspect employees, obtain and test equipment and travel to stations 30 minutes

10.2.2 Testing Refer to schedule for specific testing. 2 hours.

10.2.3 Break Snack and restroom break 15 minutes

10.2.4 Testing Refer to schedule for specific testing. 2 hours

10.2.5 Break Lunch and restroom break. 45 minutes

10.2.6 Testing Refer to schedule for specific testing. 2 hours

10.2.7 Break Snack and restroom break. 15 minutes

10.2.8 Testing Refer to schedule for specific testing. 2 hours

Section E - Inspection and Acceptance

52.252-2 Sec. E

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

www.gsa.gov or www.arnet.gov

(End of clause)

Clauses By Reference

Clause	Title	Date
52.246-4	Inspection Of Services--Fixed Price	11/08/2006

Clause	Title	Date
52.245-2	Government Property Installation Operation Services	05/18/2007
52.243-3	Changes--Time-And-Material or Labor-Hours	11/08/2006
52.244-6	Subcontracts for Commercial Items	03/22/2007
52.248-2	Value Engineering--Architect-Engineer	11/08/2006
52.249-7	Termination (Fixed-Price Architect-Engineer)	11/08/2006
52.216-29	Time-and-Materials/Labor-Hour Proposal Requirements?Non-Commercial Item Acquisition With Adequate Price Competition.	12/12/2006

.3 Each offeror may submit one or more proposals; however, each proposal shall be configured as described above, shall be considered on its own merits as to the completeness of submission and shall not share required documentation, bonding, or other requirements of submission with any other proposal submitted by the same offeror.

.4 Offeror s may be required to attend an interview and give an oral presentation of their proposal to the AOC. This will provide the Offeror the opportunity to clarify or elaborate on their response to the proposal. This is a fact finding and explanation session only. Interviews are an option of the AOC and may or may not be conducted. Presentation boards, projection of charts and similar preparation is not required and are not preferred.

L.2

INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL

.1 The Technical Proposal shall be organized in accordance with the following format to facilitate evaluation by the Architect of the Capitol.

.1 Technical Proposal. The Technical Proposal shall be subdivided into four subsections. The Offeror shall provide a description of:

- .1 Factor 1 - Technical Approach
- .2 Factor 2 - Management Plan
- .3 Factor 3 - Corporate Experience and Past Performance
- .4 Factor 4 - Subcontractor Management Capabilities

.2 Technical Approach

.1 The Offeror shall discuss in outline form, with brief narratives, the general process the firm will use in performing the services outlined in the solicitation. Clearly describe any and all geographic or other limitations in connection with the services requested. Indicate any problems you may perceive from a review of the solicitation. The types of authorities having jurisdiction for each project and your companies approach in interacting with them. The methods for completion and techniques that will be used in monitoring and controlling progress of the services set forth in the Scope of Services The outline shall include specific tasks and other items the firm deems critical to the technical approach for this project. Identify Project Team and their position in the team. Outline the responsibilities of each position. Include any anticipated sub-consultants within the project. Provide detailed resumes and credentials of all proposed Project Team Key Personnel.

.2 Offeror shall discuss in their Technical Approach how the aforementioned information shall be handled for the inspection plan as shown in the Schedule and described in the attachments.

.3 Management Plan

.1 Provide an executive summary of your contract management plan. The plan should reflect key management functions and managerial authority for prime and subcontractors. At a minimum, key functions of staffing, subcontracting, and confirmation of the firms ability to complete the work within the time provided shall be provided.

.2 Provide a summary of your firms current work load and explain how you will support this project in light of the time constraints outlined.

.3 Provide your management team, identifying intended roles on this particular contract with resumes for each

citing specific relevant experience.

.4 Provide a brief statement of who your firm will provide to staff and execute the work. Include any potential problems that would appear to inhibit the execution of the work.

.5 Provide information as to how your firm will supply the services required and what resources will be needed from the AOC and MCC.

.6 Identify your plan to accomplish multiple task simultaneously and within compressed time schedules.

.7 After reviewing the schedules contained in Attachment No 5, determine if the anticipated time or sequence of the tasks to be performed should be revised.

.8 Identify proposed team members (by discipline) and the percentage of time that they will dedicate to each task.

.9 Provide your company Quality Control (QC) program and indicate procedures to ensure quality performance in a timely manner.

.10 If your firm possess a written procedure manual for acceptance testing you are to provide a copy with your proposal.

.11 Offeror shall discuss in their Management Plan how the aforementioned information shall be handled for the inspection plan shown in the Schedule and described in the attachments.

.12 Offeror shall discuss in their Management Plan how the aforementioned information shall be handled for the inspection plan as shown in the Schedule and described in the attachments. Offeror may provide a different Management Plan for each of the three plans.

.4 Corporate Experience and Past Performance (General Contractor/Major Subcontractors)

Corporate Experience and Past Performance (General Contractor/Major Subcontractors with Fire Alarm and Life Safety Systems Acceptance Testing. Offeror shall provide a brief background of its company including history, primary business location, local (Metropolitan Washington, D.C.) presence, years in business, size and organizational structure. Offeror shall provide descriptions of current or recently completed contracts performed by the offeror, and any proposed major subcontractor (if any), from within the past ten (10) years, which shall include descriptions of successfully managed contracts for at least three (3) comparable projects performed within the past five (5) years. Each project description shall include at a minimum the following information:

- .1 Project, location;
- .2 Contracting Agency/Owner/Point of Contract/Phone Number;
- .3 Date of award and completion date(s);
- .4 Key personnel/subcontractors involved and their specific experience
- .5 Brief description of project;
- .6 Project cost estimate and actual cost of project;
- .7 Project schedule, projected and actual for relevant projects;
- .8 Other materials (Letters of reference, Juried awards, etc);
- .9 A list of all applicable codes standards utilized in each relevant project and examples of your procedures and alternative methods utilized in the projects that have been approved by the jurisdictions having authority.

Comparable projects are those which are similar in size, scope and complexity to the work contemplated by this solicitation.

The Government will use references provided in response to this factor and may use other

references/information to verify past performance.

The offeror may provide awards, letters or other documentation as it relates to their Past Performance.

.5 Subcontractor Management Capabilities

- .1 Describe, in detail, your firm's subcontractor selection and management process.
- .2 Describe your firm's subcontractor management structure and the level of corporate oversight.
- .3 Discuss services that will be provided by subcontractors and your processes used to ensure consistent satisfactory performance of subcontractors.
- .4 Provide names of subcontractors and resumes of key personnel within the firm assigned to this contract.

L.3

INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL

- .1 The offeror shall submit the Price Proposal in the quantities as specified elsewhere in this solicitation, complete with all applicable offeror's signatures, (including Block 14a of page 1)
- .2 Contractor shall provide in Section B (SUPPLIES OR SERVICES AND PRICES/COSTS) the fully burdened hourly rates for the disciplines listed to perform a comprehensive building wide Fire Alarm and Life Safety System Acceptance Test of the United States Capitol Visitor Center as described in the Statement of Work and all attachments.

L.4

EVALUATION RATINGS

Technical proposals will be evaluated and rated by an adjectival method. The following descriptive adjectival ratings will be used when evaluating the technical proposals:

Outstanding: Very comprehensive, in-depth, clear response. The offeror has demonstrated an approach which significantly exceeds stated requirements in a beneficial way. Consistently high quality performance can be expected.

Excellent: Extensive, detailed response to all requirements similar to outstanding in quality, but with minor areas of unevenness or spottiness. High quality performance is likely but not assured due to minor omissions or areas where less than high performance might be.

Acceptable: The offeror has demonstrated an approach which is considered to meet the stated requirements and demonstrated a good probability of success. There is an average risk that this offeror would fail to meet the quantity, quality, and schedule requirements of the solicitation. Weaknesses are not major.

Marginal: The offeror has demonstrated an approach which does not meet all the stated requirements. The response is considered marginal in terms of the basic contract and amount of information provided. There is a low probability of success. Although considered marginal because of deficiencies, they are susceptible to being made acceptable through discussions.

Unacceptable: The offeror has demonstrated an approach that significantly fails to meet the stated requirements. What was submitted lacks essential information or is conflicting and unproductive. There is no reasonable likelihood of success; deficiencies are so major or extensive that a major revision to the proposal would be

Section M - Evaluation Factors for Award

52.252-1 Sec. M

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

www.gsa.gov or www.arnet.gov

(End of provision)

AOC52.215-5

Contract Award - Source Selection Procedures (Jun 2004)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, cost or price and other factors, specified elsewhere in this solicitation, considered.

(b) The Government may

(1) Reject any or all offers if such action is in the public interest;

(2) Accept other than the lowest offer; and

(3) Waive informalities and minor irregularities in offers received.

(c) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(d) The Government may accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the offer.

(e) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer as provided in Paragraph (d) of this provision), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award. Negotiations conducted after receipt of an offer do not constitute a rejection or counteroffer by the Government.

(f) Neither financial data submitted with an offer, nor representations concerning facilities or financing, will form a part of the resulting contract. However, if the resulting contract contains a clause providing for price reduction for defective cost or pricing data, the contract price will be subject to reduction if cost or pricing data furnished is incomplete, inaccurate, or not current.

(g) The Government may determine that an offer is unacceptable if the prices proposed are materially unbalanced between line items or sub line items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(End of provision)

52.217-5

Evaluation of Options (July 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

M.1

EVALUATION CRITERIA

.1 General Requirements: The evaluation criteria to be used by the Contracting Officer for the selection of a contractor to perform the work specified herein are defined below. The criteria are divided into Technical and Price categories which consist of subsections corresponding to those in the article entitled INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL and the Article entitled INSTRUCTION FOR PREPARING THE PRICE PROPOSAL. The technical criteria, when combined are significantly more important than price. However, as the difference in technical merit between the proposals becomes less significant, the relative importance of the proposed prices will increase.

.2 Technical Evaluation Criteria: The criteria to be used in assessing the quality of each proposal are listed below in their descending order of importance for each factor and sub-factor. The Technical Factors considered together are more important than Cost/Price.

.1 Technical Approach

Proposals will be evaluated to determine whether, and the extent to which, the offeror has demonstrated their ability to meet the requirements of the solicitation in the time allotted. Have identified potential problems areas and appropriate remedies. Have adequately described the process and methods they will use for monitoring and controlling progress of the services requested. Have demonstrated a understanding of the specific tasks and other items the offeror deems critical to the technical approach for this project. Have proposed a Project Team and sub-consultants that meets or exceeds the requirement of the solicitation.

.2 Management Plan

Evaluation of the Management Plan is intended to identify the offeror with the knowledge, expertise, experience, resources and best management practices and procedures to fulfill the requirements of the contract. Proposals will be evaluated to determine the degree to which the Offeror's Management Plan offers enhanced value or lower risk to the Government. In addition, proposals will be evaluated to determine whether, and the extent to which the offeror has proposed an on-site staffing mix with satisfactory experience (including experience working on comparable projects), education, knowledge and capability to perform work requirements and has proposed an organizational structure and management that clearly demonstrates that functions and relationships are logically and clearly defined; that on-site managers have adequate authority to effectively manage the project; and that adequate support is available from the home office when needed.

Has provided a detailed narrative describing the proposed management systems which demonstrate that adequate methods are in place to ensure that high levels of quality and cost control will be maintained.

.3 Corporate Experience and Past Performance

Proposals will be evaluated to determine whether, and the extent to which, the offeror and its proposed major subcontractor(s) if applicable, have demonstrated current, or recently completed contracts within the past ten (10) years, including successfully managed contracts for at least three (3) comparable projects performed within the past five (5) years. The degree of comparability of the offerors projects to the project covered by this solicitation will be determined based on their relative size, scope, complexity and the existence of characteristics identified in this statement of work.

CVC FIRE ALARM & LIFE SAFETY ACCEPTANCE TESTING

PRE-PROPOSAL CONFERENCE AND SITE VISIT

November 7, 2007

SIGN-IN SHEET

Name (Please Print)	Company Name	Phone Number	Email address
PATRICK HUNT	AOC/CONTRACTING	(202) 226-1933	PHUNT@AOC.GOV
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JOHN STRUSINSKI	HORIZON ENGINEERING	(917) 568-2859	JSTRUSINSKI@ HORIZON-ENGINEERING
CHRIS LITTRELL	EOC SOLUTIONS	215 499 0808	CLITTRELL@ EOCSOLUTIONS.CO
KEN SKONE	LION AIR	814-659-2861	Lskone@lionair
JOHN REID	LION AIR	814-201-0195	Lionair2@gmail.com
PAUL A. CORRADO	SSI COMPANIES	617 210-1619	PCORRADO@SSICOMPANIES.COM
Ed Fraczkowski	EBL FIRE ENGINEERING	410-668-8000	emf@eblengineers.com
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